**Assistant House Parent**

**Non-Teaching**

**September 2025**

Kent College is a school that ensures every student succeeds above and beyond their potential, as shown by our outstanding value-added results which place us as one of the top schools in the country. Academically, creatively, in Music, Drama and Sport, we nurture, support and encourage our students to thrive. Our flexible and personalised offer allows every student to follow their own path in life and excel. Nurturing and care is at the heart of what we do. We are a community of unique individuals, each with our own characters, personalities and strengths, and brought together by our Methodist ethos of doing all the good you can.

Our ethos of kindness, community and inclusive nurturing, alongside excellent teaching and learning, a flexible curriculum and fantastic facilities are the key to success for our students.

Individual excellence is at the heart of the Kent College community.

We value:

**A**chievement,

**S**upport for all,

**P**urposeful citizenship,

**I**ndividuality,

**R**eliability, resilience, respect, and

**E**nquiring and creative minds.

We are seeking an Assistant House Parent for our boarding house with full, weekly and flexi boarding places for girls in years 7 to Upper Sixth. Some experience within a school boarding environment is preferred, as is a genuine interest in the welfare and development of students. There will be some opportunity to be involved in wider school activities but this is not expected to be a teaching position.

Comfortable, self-contained one-bedroom accommodation within the boarding house is provided.

We are looking for a person with energy and an empathy with young people. They will need to have a sense of humour, work well in a team and be able to deal calmly and efficiently with a variety of tasks. The successful candidate must have excellent administrative and IT skills.

Boarding at Kent College is a central part of the school’s life and ethos. We are very fortunate to have such a close-knit boarding community at the heart of our school and believe that the family atmosphere present in the boarding houses has an extremely positive effect on all of the girls and staff there.

The boarding house provides modern facilities with spacious bedrooms, cosy common rooms with TVs, and bathrooms with private shower units. The purpose-built facilities in James and Osborn House accommodate a mix of ages from 11 to 18 years. The hub of activity is often in the kitchens or common room, which welcome impromptu gatherings whilst drinks and snacks are prepared or a game of pool played. In addition, the house has two TV rooms, laundering facilities and a computer room.

The dorms in James and Osborn provide excellent individual study units and each pupil has internet access for their laptop. This facility links them to the school network and thus allows them to pursue their studies in the privacy of their room. Final year A-level students usually have single rooms.

We are delighted to welcome applications from candidates who share our core values and who are able to contribute to our continued future success. We recruit staff of the highest calibre who will inspire, support and challenge the pupils, and fellow colleagues, to achieve their full potential.

**Closing date: Tuesday 6 May 2025 by Midday**

**Candidates are encouraged to apply well before the deadline. We reserve the right to interview candidates before the closing date.**

*References will be taken up prior to interview. One of the referees should normally be the applicant’s current or most recent employer. The post requires the highest level of clearance through the Disclosure and Barring Service (DBS).*

*Kent College is committed to safeguarding and promoting the welfare of children. Appointees must be prepared to undergo child protection screening Child Protection and welfare are taken very seriously at Kent College, with guidelines on confidentiality and staff-pupil relationship procedures well-publicised to staff.*

*All gaps of employment are to be accounted for and rigorously investigated. Referees are contacted to ensure the validity of the reference. Testimonials are not acceptable in place of confidential references.*