

School Cleaner

ASAP

Monday-Friday, All year round

5.00pm until 9.00pm

Job Purpose

The Cleaner is responsible to the Bursar via the Cleaning Supervisor and Estates Manager. The role is to ensure that the school environment is clean, safe, and welcoming for pupils, staff, and visitors. The cleaner will carry out a range of cleaning duties to maintain high standards of hygiene across classrooms, corridors, toilets, offices, and communal areas.

Daily Cleaning Duties

- Clean classrooms, corridors, offices, and communal areas to a high standard.
- Vacuum carpets, sweep and mop hard floors.
- Empty bins and dispose of waste safely.
- Clean toilets, washrooms, and replenish supplies.
- Wipe down desks, surfaces, and touch points (e.g., door handles, light switches).
- Clean internal windows, glass panels, and doors as required.

Periodic & Deep Cleaning

- Assist with deep cleaning during school holidays or as scheduled.
- Clean furniture, fixtures, and fittings.
- Report any maintenance issues or hazards to the Estates Manager.

Health & Safety

- Use cleaning chemicals safely and in line with COSHH guidelines.
- Follow school policies on safeguarding, security, and hygiene.
- Ensure equipment is used correctly and stored safely after use.
- Maintain awareness of infection control procedures.

Working Relationships

- Work collaboratively with the cleaning team.
- Maintain a professional and respectful approach when working around pupils and staff.

Person Specification (Summary)

- Reliable, punctual, and able to work independently.
- Good attention to detail and pride in maintaining high standards.
- Previous cleaning experience desirable, especially in schools or similar environments.
- Understanding of safe use of cleaning products and equipment.
- Friendly, trustworthy, and committed to supporting a positive school environment.

Additional Responsibilities:

- To be in sympathy with the school's Christian foundation.
- To attend INSET and staff days.
- To follow safe practice in all areas of school life, as detailed in the staff guide.
- To carry out any other reasonable duties falling within your capabilities depending on the needs of the school.

This job description may be amended at any time after consultation with you.

Cleaner's signature:	Head's Signature
Date:	Date:

January 2026