



## English as an Additional Language Tuition Entitlement and Policy (Whole School)

- 1.1 Kent College accepts pupils whose first language is not English, and undertakes, within limited guidelines, to support pupils as they improve their spoken and written English and their reading and listening skills.
- 1.2 As Kent College is not a language school, we normally only offer English as an Additional Language (EAL) to pupils whose English is sufficiently advanced for them to follow the school curriculum alongside their peers. Some pupils may, by special arrangement, come to the school for a limited period [usually one academic year] principally to improve their proficiency in English.
- 1.3 In the Prep School and Early Years, pupils whose English is sufficiently advanced for them to follow the school curriculum alongside their peers may be accepted. As formal tests may not be appropriate for younger pupils, acceptance is at the discretion of the Prep School Head and is dependent on individual assessment. There may be a charge for extra language support, depending on the amount needed. Entry to Year 5 or 6 will involve liaison with Senior School.

## 2 General

- 2.1 Although EAL and English for Academic Purposes (EAP) at Kent College fall under the aegis of the Additional Educational Needs department for administrative and budgetary purposes, the school follows the Children and Families Act 2014, according to which, children must not be regarded as having a learning difficulty solely because the language or form of language of their home is different from the language in which they will be taught.
- 2.2 Access arrangements: public examinations.  
The school follows JCQ regulations governing access arrangements for EAL candidates in public examinations. The school provides, if available in a pupil's first language, a bilingual translation dictionary. In exceptional circumstances, following JCQ regulations, a pupil may be permitted extra

time, up to a maximum of 10% for the sole purpose of dictionary use. The EAL teacher and Special Educational Needs Co-ordinator (SENCO) will inform the examinations officer of the access arrangements for each pupil. The school can assess for a special educational need if a pupil's first language is not English, using specific psychometric testing materials held in-house. If an assessment of a special educational need has been completed in a pupil's home country the school will request a translation of this and apply access arrangements recommended therein.

### **3 Aims of English as an Additional Language (EAL) Tuition:**

#### 3.1

- To provide language support for those overseas pupils who otherwise would struggle to cope with curriculum subjects.
- To help pupils to extend their vocabulary and to improve use of standard grammar and sentence structure.
- To support pupils in Years 10 and 11 to enable them to follow IGCSE English and IGCSE English literature.
- To prepare pupils for Cambridge ESOL examination

#### 3.2 **Aims of English for Academic Purposes (EAP) tuition:**

- To help pupils in sixth form to become more familiar with the grammatical and syntactical conventions of academic writing and typical vocabulary.
- To prepare sixth form pupils for IELTS tests to enable them to study at UK universities. These students may have transferred from Year 11 or be new entrants to the school.
- Pupils may occasionally study for a different test such as TOEFL.

### **4 Entry procedure**

4.1 Any prospective pupil whose first language is not English should provide evidence of their ability in English. This evidence should include a report from the pupil's current school. Whenever possible, the pupil should visit Kent College for interview and assessment of spoken English.

4.2 The approximate minimum standards for entry are:

- Years 7–9: to be working at lower intermediate level: Common European Frame of Reference (CEFR) level B1. A2 may be acceptable for Y7 entry.
  - Years 10–11 to be upper intermediate level: working at or towards CEFR level B2.
  - Sixth form to be upper intermediate/advance level: working at CEFR B2/C1.
- 4.3 Pupils are required to complete the school’s entrance test in English. This applies whether the pupil is applying from overseas or transferring from another school in UK.
- 4.4 If the pupil cannot be assessed at Kent College, it may be necessary for the pupil to travel to a test centre designated by Kent College.
- 4.5 The pupil’s level of English will be one factor helping to determine whether or not to offer a place at Kent College.
- 4.6 It is assumed that a pupil entering sixth form to study on A2 courses will have a level of English that enables them to meet the course demands. The school reserves the right to advise pupils on subject choices. Where the level of English required for a subject is deemed to be too demanding for an individual pupil another option will be suggested.
- 4.7 If a place at the school is offered and accepted, parents will be advised of likely EAL tuition needs and charges.

## 5 Assessment on arrival

- 5.1 When a pupil takes up their place at Kent College their EAL tuition needs will be assessed by the EAL specialist. Parents will be informed of the number of lessons proposed.
- 5.2 The number of lessons needed and offered may be subject to change, dependant on the pupil’s rate of progress.

## 6 Charging policies for EAL tuition;

- 6.1 Key personnel:
- Registrar – at point of entry

- Academic staff: EAL specialist staff, SENCO, Head of English, Deputy Head (Academic).
  - For charging purposes EAL teacher will provide Bursary with clear list of lessons to be charged to parents each term.
- 6.2 The number of lessons per week should be assessed by EAL specialist using entry assessment and information from subject staff when appropriate. The number of lessons should be agreed by SENCO and Deputy Head (Academic).
- 6.3 Parents should be informed in writing (or email) of charges.
- 6.4 Charges for EAL/EAP (English for Academic Purposes) are charged on the new pathway system of the International Study Centre (ISC).
- 6.5 Pupils may be taught individually, in pairs or in small groups. Charges vary accordingly. Group size is dependent on:
- need / priority
  - there being other pupils at a compatible level
  - timetabling constraints
  - staff availability

## **7 Kent College Pembury International Study Centre (ISC)**

- 7.1 For the study of English as an Additional Language (EAL).
- 7.2 It is very important that pupils whose first language is not English feel at home at Kent College and can fully benefit from their education in the UK. Not only do we want them to become confident in speaking and writing English as soon as possible, we also want them to acquire a real understanding of the culture and the way of life in England. Our International Study Centre offers excellent opportunities in this regard.
- 7.3 The aims of International Study Centre are:
- 7.3.1 To equip pupils with the language skills that will enable them to access the UK school curriculum and beyond
  - 7.3.2 To enable the pupils to achieve recognised ESOL qualifications, regardless of their point of entry
  - 7.3.3 To provide the excellent level of pastoral support that makes Kent College unique. Staff are highly supportive and all students in the ISC enjoy full integration into the boarding houses, tutor groups, sports and the very full activities programme.

## 7.4 Entry requirements

<b>Years 7–9</b>	Students with a beginner’s level of English (at least CEFR A1) or above will be considered.
<b>Years 10– Lower Sixth</b>	As a guide, students with an intermediate level of English (CEFR B1) or IELTS 5 equivalent or above will be considered. All applications will be considered on an individual basis.

## 7.5 Provision

7.6 All students are tested before and upon arrival to determine their level of English.

7.7 Parents can then be confident that we are providing the most appropriate tuition and curriculum for their child, in order to reach the minimum level for university entrance in the UK.

7.8 To that end we offer a bespoke provision, which follows three Pathways.

- Pathway 1 (Standard)
- Pathway 2 (Enhanced)
- Pathway 3 (Bespoke)

7.9 However, it is important to note that these are loose groupings, as we see every pupil as an individual. Progress is monitored and reported throughout a pupil’s time at Kent College and we expect students to make fast progress. Typically the level of EAL support tuition reduces significantly over time. **In this case the school will offer a reduced rate as appropriate.** However, it may also be necessary to increase the level of EAL support. We will inform parents on an ongoing basis should a change in the level of support and associated costs be required. Our aim is to be as flexible and as bespoke as possible with our provision.

7.10 In EAL lessons, the focus will be on improving the four language areas of reading, writing, listening and speaking. Pupils will improve their English to enable them to fully access our curriculum and will also be prepared for appropriate qualifications, depending on the level of English. These include:

7.11 **Cambridge PET, FCE, and CAE** (preparation for these examinations will be on top of normal EAL lessons and will require an extra charge)

## IELTS

## **IGCSE English as a Second Language.**

7.11 We also expect that most pupils will be entered for the IGCSE in English Language and Literature. However, if this is not appropriate to a pupil's level, they can instead/also be entered for IGCSE English as a Second language.

### **Pathway 1: Standard**

7.12 Pupils will have up to five 35 minute timetabled English as an Additional Language (EAL) lessons each week which will be factored into their timetable. In Years 7, 8 and 9 pupils will only take one Modern Foreign Language (MFL) and attend their EAL lessons during the second MFL lesson or Latin/Classics.

7.13 For pupils in Years 10 to Upper Sixth, lessons will be provided alongside their GCSE and A Level options.

### **Pathway 2: Enhanced**

7.14 Based upon the results of the entry assessments and ongoing monitoring of progress, certain pupils may need dedicated support from the International Study Centre in order to access the full curriculum at Kent College. These pupils will receive the standard provision of lessons, but will also need to attend several extra sessions at an additional charge. These sessions will be in very small groups or 1:1.

7.15 As noted, this provision should be in place only as long as required. It will be reviewed on a termly basis.

7.16 To allow time for this provision, pupils may have a reduced curriculum, as is appropriate for the individual.

7.17 This level would ideally suit any student who wants to boost their English from an intermediate level as part of a one or two term stay at Kent College.

### **Pathway 3: Bespoke**

7.18 Based upon the results of the entry assessments and ongoing monitoring of progress, certain pupils may require significant extra support before they are ready to access the full Kent College curriculum. In this case the ISC coordinator, together with the Deputy Head Academic will draw up a bespoke timetable, with a focus on accelerating each pupil's English to a point when they can enter and benefit from regular lessons. This may be for one term, two terms or a year, depending on the individual pupil's level on arriving at Kent College. Alongside their intensive EAL tuition pupils may still

attend some mainstream lessons as a means of boosting key, subject based vocabulary and integrating socially.

7.19 This pathway would ideally suit any student who wants to boost their English from a basic level as part of a short term stay at Kent College – such as for one or two terms only.

### **The Kent College Pembury Study Abroad Programme**

7.19 In addition to the three ISC Pathways, Kent College also welcomes a small number of international students for a short stay. This brief taste of a boarding school education boosts each pupil's English through specialised EAL teaching and lessons alongside native English speakers. There is also an exciting cultural programme. Pupils stay with us for between 2 and 6 weeks and receive the excellent care that is at the heart of a Kent College education.

### **Fees 2019–2020**

7.20 English as an additional language tuition is provided to very small classes with specialist teaching that is beyond our normal curriculum. To that end EAL teaching is charged at a competitive rate on top of the regular fee structure, with costs dependent upon the amount or level of support required. As noted earlier, this requirement will be assessed before and on arrival at Kent College.

<b>Pathway</b>	<b>Fees 2019–2020</b>
<b>1 - Standard</b>	<b>£300 per term</b>
<b>2 - Enhanced</b>	<b>£300 per term + £30 per 35 min period above the standard 5 EAL lessons.</b>
<b>3 - Bespoke</b>	<b>£300 per term + £30 per 35 min period above the standard 5. Fees will be up to a maximum of £5000 per term.</b>
<b>Study abroad programme</b>	<b>£1,200 per week</b>

7.21 All fees are reviewed on an annual basis.

## **8 Parent information**

8.1 Parents will be told before entry whether pupils are likely to need EAL lessons and will be referred to the school website for current charges. The offer letter will outline the pathway the pupil is expected to follow and will also note that changes between pathways can occur throughout the year. In agreeing to the offer letter the parent/ guardian is agreeing to the

EAL tailored support as deemed necessary by the OISC co-ordinator, the SENCo and / or the Deputy Head Academic.

8.2 At the beginning of the academic year [or on entry if a pupil arrives at Kent College mid-year] parents will be informed as early as possible of the number of lessons recommended. It is noted that this this may change throughout the academic year.

8.3 It will be explained that if a pupil's academic achievement is held back by their weak English, there is no option but to agree to these extra lessons.

Agreed by SLT

Approved by Education Committee: September 2009

Reviewed: EAL teacher January 2013

Agreed by SLT: January 2013

Approved by Education Committee: March 2013

Reviewed : EAL Teacher January 2015

Approved by Education Committee: October 2015

Reviewed by Head of Enhanced Learning : September 2018

Approved by Education Committee: November 2018

Reviewed by ISC Co-ordinator: January 2020

Reviewed by SENCo; February 2020

Approved by Education Committee: March 2020