

Trainee Grounds person

Job Purpose

Trainee Grounds person will be responsible to the Estates Manager via the Head Groundsman for all matters relating to grounds and gardens. Other members of the Estates team provide assistance, particularly during the summer months, for grass cutting and weeding.

Key Responsibilities will include:

- To assist with practical maintenance and upkeep of the school's grounds (eg managing trees and shrubs, herbaceous plants and bulbs, turf care; pest/disease/weed control; compositing and soil improvement; hard-landscaping; path care) for the maximum safety of, and enjoyment by, the school community and visitors.
- To assist on management and implementation of, new landscaping and planting schemes within the school grounds
- To advise on best practice in grounds & garden maintenance.
- To maintain all hedges, pathways, fencing and ditching on the whole school estate.
- To maintain the ponds to facilitate ease of access to all areas.
- Regular upkeep of the Heads' gardens within the school grounds.
- To assist on the garden conditions within the immediate vicinity of the school buildings and carry out the necessary improvements.
- Frequent use of powered tools such as stump-grinders, winches, chainsaws, mowers, trimmers and hedgecutters; and the frequent use of driven vehicles such as tractors, ATVs, ride-on mowers etc.
- To keep all machinery and plant within the department at a high standard of maintenance and repair.
- To ensure safe working practices at all times, to include the observance of speed limits in the estate.
- In all cases work with the Head Groundsman where necessary to achieve these objectives.

General Responsibilities of all KC staff

- To uphold the aims, ethos and reputation of Kent College Pembury.
- To be in sympathy with the school's Christian foundation.
- To attend staff training as required.
- To undertake first aid training, at the school's expense, and be prepared to administer basic first aid if required.
- To follow safe practice in all areas of school life.
- To carry out any other reasonable duties falling within your capabilities depending on the needs of the school.

This job description may be reviewed and amended at any time after consultation with you.

Trainee Grounds Person's signature:	Headmistress' signature
Date:	Date: